



## **RFQ 2017-1130-001 Judicial Center & Jail Facilities Assessment Study – Question submittal 11/15/17**

### **PROPOSAL:**

1. Can we showcase more than one single project in each category? *You can submit up to 3 sample projects in each category.*
2. Fees: *We received several questions in regards to fees and how they will be handled. A fee should be included with the proposal in a sealed envelope. There is no specific format for the fee submittal. The fees will be reviewed after the selection of the top three companies. Morgan County reserves the right to further negotiate fees.*
3. What is Morgan County's anticipated budget for the needs assessment? *Morgan County has received a DOLA Administrative Grant for \$25,000 and Morgan County's match cannot exceed \$75,000. Our total budget for the needs assessment is up to \$100,000.*
4. Project timeline: *The project timeline will be negotiated with the selected consultant after the award of the contract.*
5. Has the County pursued or plan to pursue any Underfunded Court Grant money to support this effort. *Morgan County does not qualify for this grant.*

### **ENGINEERING:**

1. Were the original electric rooftop units replaced with gas-fired rooftop units in 2008/2009 in conjunction with the ESCO? *The original rooftops were electric then replaced with gas units. The current units are the second replacement of the gas fired units and approximately are 18 to 20 years old.*
2. Do we need to run a water distribution system model to determine if adequate flow is available for the sprinklers in the area of the addition? *If additional space is needed, yes a model will need to be completed with the assistance of City of Fort Morgan.*

3. Do we need to run a sewer collection system model to determine if adequate capacity is available for the addition? *Same as question 2, if additional space is needed, yes a model will need to be completed with the assistance of City of Fort Morgan.*
4. Will any survey of services be expected to be part of the assessment, including the following:
  - Property lines - *No*
  - ALTA - *No*
  - Topography - *No*
  - Existing Utilities – *Utilities may need additional capacity from the City of Fort Morgan, the utility provider (see next question)*
5. Will Morgan County or the City of Fort Morgan be able to provide the selected consultant with existing topography and utilities for the project area? *City of Fort Morgan will be able to provide any existing utilities.*

#### **DESIGN/FUNCTIONS:**

1. Does Morgan County have a preferred design approach to the detention areas in terms of cell configuration or POD configuration? *The preference would be pod configuration with double tiers and double bunks along with barracks-style dorm room with day room facility for the work release program (segregated). There is a need of segregation for the female population in the same type of pod configuration.*
2. Will access to the facility be provided to the select firm, or will the study be limited to drawings? *Access will be granted on a pre-scheduled basis.*
3. Has any evaluation already been completed that projects Morgan County's future jail population? *Morgan County will provide this information.*
4. Is there a minimum desired capacity for the expanded/new facility? *There is no minimum; the capacity should match the future population estimate.*
5. What spaces or processes currently work well at the facility? *The pod design(need more), booking area(too small), hallway used from jail to the courts, main entrance used for screening while entering court area and that both jail and courts are in the same building.*
6. Can we assume the study will not require structural or civil engineering evaluation? *It is important for the County to determine if the current building can be utilized in the proposed plan for growth.*
7. Currently, what are the estimated quantities of each custody level and population type that are housed at the facility?

**These figures are as of noon on 11/02/2017**

Custody Levels (all are males);

Maximum - 9

Medium - 16

Minimum - 11

Males - 64

Females - 10

Pre-Trial - 60

Sentenced - 7

Combination sentenced/pre-trial - 6

Juveniles - 0 (none kept in our facility; however we have 4 juveniles from Morgan County in the state juvenile detention center in Greeley.

Mental health prisoners segregated - 4

Total segregations - 8

In addition, there are currently twelve (12) prisoners of ours in other facilities on detainers, and there are twenty-four (24) prisoners in other jails and states awaiting return to our county.

Our numbers today are far below our usual daily population for this year, which was 90's and 100's for the first 9 months or so.

8. For the portion of the study related to re-purposing the existing facility, does Morgan County have any specific needs in mind or will the re-purposing program be the responsibility of the selected firm? *This is not part of the assessment.*

9. We understand from the pre-submittal meeting that there is a desire to consider a phased approach to addressing the shortcomings of the existing Judicial Center, to include improving the existing facility in the shorter term while also considering a long term solution to address the County's ongoing increase in population and caseloads. Additionally, the RFQ/P requests estimated costs for improving the existing facility and/or building a new jail and courthouse to address future needs. To that end, we'd like to confirm the level of information required for the various option drawings to be developed for both the existing facility and a future facility (conceptual or schematic design?). *We would like a conceptual design for both current and future growth.*

10 Understanding the County does not currently have a particular site in mind for a new facility in the future, is site selection/evaluation to determine a prospective site (or sites) a required component of this assessment? *If it is determined a new facility is proposed, the consultant must submit how many acres would be needed for new site.*