

# COMMISSIONERS PROCEEDINGS 1

## BOARD OF COUNTY COMMISSIONERS Minutes of Meeting March 29, 2016

The Board of Morgan County Commissioners met on Tuesday, March 29, 2016 at 9:00 a.m. with Chair Laura Teague, Commissioner Brian McCracken and Commissioner James Zwetzig in attendance. Chair Laura Teague called the meeting to order and asked Morgan County Human Resources Director Tracy Amen to lead the meeting in the Pledge of Allegiance to the Flag.

### CONSENT AGENDA

Ratify the Board of County Commissioners approval of Minutes dated March 22, 2016  
Ratify the Board of County Commissioners approval of Minutes dated March 23, 2016  
Ratify the Board of County Commissioners approval of Contract 2016 CNT 048, Standard Glass – Fleet repairs, Term of Contract March 17, 2016 until completed  
Ratify the Board of County Commissioners approval of Contract 2016 CNT 049, Quad County Plumbing & Heating, DHS Repairs, Term of Contract March 7, 2016 until completed  
Ratify the Board of County Commissioners approval of Contract 2016 CNT 050, Front Range Roofing, Justice Center, Term of Contract March 14, 2016 until completed  
Ratify the Board of County Commissioners approval of assignment of debt collections to State Collections. Client #151936, #151937, #151795, #151974, #151498, #152329, #152048, #152030, #151744, #151227, #151864A, #152027, #152035, #151773, #151870, #151678, #151771, #151919, #160139, #152039, #151934, #151925, #152053A, #152006, #151673, #151530, #151977, #151732.  
Ratify Commissioner Laura Teague's approval of the Veterans Affairs report for the month of February 2016  
Ratify the Board of County Commissioners designating Kristi Waite, Administrative Service Manager as the contact for Open Records Requests for 2016.

Commissioner McCracken made a motion to approve all items on the Consent Agenda as presented. Commissioner Zwetzig seconded the motion and motion passed 3-0.

### GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

#### **Consideration of Approval – VEHICLE PURCHASE – State Agreement 2016-137**

Morgan County Public Works Director Bruce Bass presented to the Board for approval, state agreement 2016-137 for the purchase of one 2016 Chevrolet Silverado 3500HD Regular Cab 137.5W Pickup. Mr. Bass stated the purchase price of the vehicle would be \$56,291.00. Mr. Bass stated this is an approved budgeted item for the 2016 year for the Morgan County Fleet Department vehicle and purchase to be utilized as a service truck to be used in the field and the purchase will be made through John Elway Chevrolet.

Commissioner Zwetzig made a motion to approve the bid award for the purchase of the 2016 Chevrolet Silverado 3500HD Regular Cab 137.5W Pickup as presented by Public Works Director, Bruce Bass using the state agreement in the amount of \$56,291.00. Commissioner McCracken seconded the motion and motion carried 3-0.

Chair Teague commended the County's road crews for their efforts during the last snowstorm and asked Public Works Director Bruce Bass to let his staff know.

### COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated March 25, 2016 April 5, 2016 with changes.

### UNFINISHED BUSINESS

#### **Consideration of Approval – RESOLUTION 2016-BCC 09 – A Resolution Restating the Qualified 401 (a) Retirement Plan (tabled from March 22, 2016)**

### MORGAN COUNTY, COLORADO BOARD OF COUNTY COMMISSIONERS

#### RESOLUTION NO. 2016 BCC 009

#### A RESOLUTION RESTATING THE QUALIFIED 401(a) RETIREMENT PLAN

**WHEREAS**, the County has maintained the Morgan County Government Retirement Plan (the "Plan") since January 1, 1969 for the benefit of eligible employees; and

**WHEREAS**, the County Commissioners have decided to restate the above-referenced Plan to comply with the requirements of the Pension Protection Act of 2006 (PPA), the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act), the Worker, Retiree, and Employer Recovery Act of 2008 (WRERA) and other applicable guidance.

NOW THEREFORE be it resolved by the Morgan County Board of County Commissioners as follows:

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Section 1. The Plan is hereby restated and the Board approves the Chair to execute any required documents for the Plan's implementation.

Section 2. The County will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. At any time, the Commissioners may designate a person to perform the actions necessary to administer the Plan.

Section 3. A summary of the Plan provisions shall be provided to all Plan participants within a reasonable time following adoption of the Plan.

APPROVED this 29<sup>th</sup> day of March, 2016.

**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

\_\_\_\_\_  
s/ Laura D. Teague  
Laura D. Teague, Chairman

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s/Brian K. McCracken  
Brian K. McCracken, Commissioner

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s/ James P. Zwetzig  
James P. Zwetzig, Commissioner

(SEAL)

**ATTEST:**

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s/ Susan L. Bailey  
Susan L. Bailey

Morgan County Human Resources Director Tracy Amen presented to the Board for approval, Resolution 2016 BCC 09, a Resolution Restating the Qualified 401 (a) Retirement Plan. Ms. Amen provided a synopsis of the changes indicating the retirement board had submitted recommendations as to when a person should separate their employment from Morgan County, and then should return, they will be considered a new employee at that time. Also, if there should be less than \$1,000.00 in their account, those funds will be returned to that employee upon leaving employment from Morgan County.

Commissioner McCracken made a motion to approve Resolution 2016 BCC 09, a Resolution Restating the Qualified 401 (a) Retirement Plan as outlined by Morgan County Human Resources Director Tracy Amen. Commissioner Zwetzig seconded the motion and motion carried 3-0.

**Consideration of Approval – RESOLUTION 2016-BCC 10 – A Resolution Restating the Qualified 457 Plan**

**MORGAN COUNTY, COLORADO  
BOARD OF COUNTY COMMISSIONERS**

**RESOLUTION NO. 2016 BCC 010**

**A RESOLUTION RESTATING THE QUALIFIED 457 PLAN**

**WHEREAS**, the County has previously approved and adopted the Morgan County, Colorado 457 Plan ("Plan") to provide employees of the Organization/Agency with retirement benefits.

**WHEREAS**, the Board of County Commissioners does hereby declare the intention of the Organization/Agency to continue the Plan, although reserves the right to terminate or amend the Plan at any time.

**WHEREAS**, the Chair of the Board of County Commissioners is hereby authorized to take such actions and to execute such documents as he/she deems necessary in order to carry out the intent of the requirements of the Plan to be fully effective in accordance with the Plan's terms and intent.

NOW THEREFORE be it resolved by the Morgan County Board of County Commissioners as follows:

Section 1. The Plan is hereby restated and the Board approves the Chair to execute any required documents for the Plan's implementation.

Section 2. The County will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. At any time, the Commissioners may, by separate resolution, designate a person to perform the actions necessary to administer the Plan.

APPROVED this 29th day of March, 2016.

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**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

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s/ Laura D. Teague  
Laura D. Teague, Chairman

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s/Brian K. McCracken  
Brian K. McCracken, Commissioner

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s/ James P. Zwetzig  
James P. Zwetzig, Commissioner

(SEAL)

**ATTEST:**

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s/ Susan L. Bailey  
Susan L. Bailey

Morgan County Human Resources Director Tracy Amen presented to the Board for approval, Resolution 2016 BCC 10, a Resolution Restating the Qualified 457 Plan. Ms. Amen provided a synopsis of the changes in the plan explaining this will outline the guidelines in which the County will follow in 2016 in regards to the Qualified 457 Plan. She stated this plan is optional for employees to contribute to and does not require a match from the employer.

Commissioner Zwetzig made a motion to approve Resolution 2016 BCC 10, a Resolution Restating the Qualified 457 as outlined by Morgan County Human Resources Director Tracy Amen. Commissioner McCracken seconded the motion and motion carried 3-0.

Commissioner Zwetzig commended the efforts of those who serve on the Retirement Board stating there is currently two community citizens who are board members.

**CITIZEN'S COMMENT**

There were no citizen comments.

Being no further business, the meeting was adjourned at 9:11 a.m.

Respectfully Submitted,  
Susan L. Bailey  
Clerk to the Board

**(Minutes ratified April 5, 2016)**

**THE BOARD OF COUNTY COMMISSIONERS  
MORGAN COUNTY, COLORADO**

\_\_\_\_\_  
Laura D. Teague, Chair

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Brian K. McCracken, Commissioner

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James P. Zwetzig, Commissioner

(SEAL)

**ATTEST:**

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Susan L. Bailey, Clerk to the Board